



DEVELOPMENT SERVICES DEPARTMENT

Building (954-797-1111)

Engineering (954-797-1113)

Planning & Zoning (954-797-1103)

TOWN OF DAVIE 6591 ORANGE DRIVE, DAVIE, FLORIDA 33314-3399 (954) 797-1000

MOBILE HOME CHECKLIST

Required

- _____ PROPERTY TAX FOLIO NUMBER Available from Property Appraisers Office or on tax notice or receipt.
- _____ PROOF OF OWNERSHIP (Deed or current Tax Bill or Attach Lease Information)
- _____ **Zoning** Plot Plan (Showing all intended setbacks from property lines and other existing structures)
Need hoa or management approval letter
Surveys must show all easements and encumbrances
- _____ **Engineering** (Slab Provide drainage cross sections from top of slab to property lines include all dimensions, elevations and slopes show all views.)
(Swale provide cross section of swale; must be a minimum of 3" in right away for drainage)
- _____ Structural 2 Plans (Sealed by Architect/Struct Engineer)
- _____ Electrical application
- _____ Plumbing application
- _____ Mechanical application
- _____ Completed building permit application - Please note Plbg, Elect, Mech, are separate applications.
- _____ NOTORIZED SIGNATURE ON APPLICATIONS
- _____ Contractors - A copy of all applicable licenses (Competency & Occupational)
- _____ Insurance certificates for Workman's Comp and General Liability
- _____ Mobile Home Installation: See Attached:
- _____ Certificate of Elevation - From Surveyor
 - Davie Impact Fee's - Paid at time of permitting
 - Police Impact - \$49.84
 - Fire Impact - \$40.32
 - \$90.16
 - Fire Rescue - This amt changes Monthly
- _____ PLAN CHECK FEE in the amount of \$ 30.00 due at time of submitting applications.